



Association of Senior Muslim Citizens

CONSTITUTION



**ASSOCIATION OF SENIOR MUSLIM CITIZENS
CONSTITUTION**

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1. INTRODUCTION

The contents of this document together with expressions, intentions and definitions comprise the CONSTITUTION of the “ASSOCIATION OF SENIOR MUSLIM CITIZENS” residing within and around London Borough of Harrow, (hereinafter referred as “ASSOCIATION”).

2. DEFINITIONS

2.1 EXECUTIVE COMMITTEE a committee of elected members comprising Chairperson/President, Secretary, Treasurer and a maximum of ten additional members with specific responsibility of:

- administering the on-going operating activities of the Association by reference to its aims objectives;
- supervising and ensuring that the utilisation of Association's finances are in line with the Constitution;
- ensuring compliance of applicable laws regulations while activities of the Association are undertaken.

2.2 EXTERNAL FUNDINGS – shall mean the finances arising from sources identified by the Executive Committee requiring assistance from external bodies, organisations and entities.

2.3 MEMBER OF ASSOCIATION – a person whose application for membership has been approved by the Executive Committee and his annual subscription is fully paid at all times.

2.4 SENIOR MUSLIM CITIZEN – male and female Muslims having attained the age of 50 years or over with status of married couples, singles, widow or widowers, residing within and around London Borough of Harrow, as described.

3. BACKGROUND, AIMS AND OBJECTIVES

The summary expressions can be stated as below

3.1 BACKGROUND

Over the recent past it has been observed that, at times, senior citizen experience difficulty (s) in obtaining quality of essential services in terms of their cultural appropriations.

It is against this consideration need has arisen to highlight and reflect on the quality of services necessary to attain an acceptable standard of life for the aged members of the community.

3.2 AIMS

The Association intends to:

- work towards improving the quality of life of senior muslim citizens;
- set standard and service of care for senior people whether they live at home, in residential care and/or otherwise being cared for;
- provide person-centered care for old people;
- ensure high quality health care for older community taking account of their needs.

3.3. OBJECTIVES

The Association shall endeavour to:

- establish the needs and encourage provision of services and facilities relating to essential social services e.g. health, housing, education and related services;

promote and work towards the provision of facilities relating to matters, e.g. employment, benefits, interests, immigration and racial discrimination and harassment;

promote social and cultural activities and events;

promote good social environment and work towards establishing a community centre;

provide counselling, interpreting and general assistance with emphasis on special needs e.g. prescribed food/diet where necessary;

to promote participation of muslim communities in decision making process and inculcate involvement with local population;

provide advice and support on matters such as finances and identifying their needs including self-help;

work towards creating an environment that nurtures respect for culture, religious values and better understanding between races and cultures through meetings, and group sessions;

- promote voluntary work to help with language problems and make representation to statutory bodies to take into account the difficulties faced due to these barriers;

ensure that religious values are always upheld as a respect to the individual (s) e.g. burial arrangements in accordance with their belief and practices.

4. ADMINISTRATION AND MANAGEMENT

The operations of the Association in terms of management shall be carried out by the Executive Committee with the assistance of Sub-committee (s) and elected members appointed from time to time.

4.1 MEMBERSHIP

The membership of the Association shall be open to anyone in empathy with supporting the objectives of the Association.

A sum of £5 being annual subscription or decided from time to time by EC shall be applicable while Executive Committee may waive such a subscription at their discretion.

The Executive Committee shall have the right to refuse or terminate membership giving appropriate reasons for such an action.

4.2 EXECUTIVE COMMITTEE

In addition to the overall supervisory and operating responsibility, the Executive Committee shall oversee the following:

maintenance of appropriate records of the financial affairs of the Association in accordance with the generally accepted accounting principles and additionally to comply with the requirements of the relevant regulations governing the accountability for the finances of the Association.

ensure that the funds raised through annual subscription and those raised from external sources are appropriately managed and are accounted for.

ensure that proceedings of all meetings are recorded and minutes thereof are circulated promptly.

4.3 ANNUAL GENERAL MEETING

The Executive Committee shall ensure that Association's Annual General Meeting is held annually with a maximum grace period of 3 calendar months.

The following agenda items are dealt with

- presentation and consideration of the Association's financial statements duly audited by a professionally qualified accountant, preferably on an honorary basis;
- election of the Executive Committee members for the next ensuing year;
- amendments to the Constitution, if required, with the approval of 2/3 of members present at the meeting;

any other business directly or indirectly related to the affairs of the Association.

Executive Committee will elect officer bearers, President, Secretary and Treasurer at its first meeting.

A notice of 21 calendar days shall be required to convene a meeting of the Executive Committee

5. FINANCING OF ACTIVITIES

The on-going activities of the Association shall be financed through:

- 5.1** Member's subscription – initially at £5 per annum, to be revised from time to time as considered necessary.
- 5.2** through external sources funding and such sources to be identified by sub-committee (s) formed by the Executive Committee from time to time.

6. GOVERNING LAW

The Association's constitution shall be governed by the law of England.